

# PURCHASING

The Purchasing Department of Würth Business Services is equipped with a team of highly experienced procurement and purchasing professionals. The company is instrumental in fulfilling the business-specific requirements by handling different processes and serving customers across the globe. Among many non-core procurement- and purchasing-related processes handled by the company, Entering Offers is one of the major processes.

## ENTERING OFFERS

This process involves validating the offers received from different suppliers as per the quotations sent to them. Our Purchasing Team checks and ensures whether the suppliers sent the offers as per the requested quotations. Following the successful validation, the verified offers are inserted into the ERP system.

### PROCESS FLOW AT WÜRTH BUSINESS SERVICES :



- **Step 1:** Carrying out essential checks such as material description, quantity, price, and others after receiving the offers from different suppliers
- **Step 2:** Entering the details in the ERP System if no discrepancies are found
- **Step 3:** Contacting buyer or supplier if any discrepancies are found

#### BENEFITS:

- Technical experts to check the offers
- Ensure data accuracy
- Technologically-advanced tools and software in place

Reach out to Franziska Romer, Head of Sales, Admin & External Communications, Würth Business Services, and understand more about offerings. [✉ franziska.romer@wuerth-industrie.com](mailto:franziska.romer@wuerth-industrie.com)